

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 9th of March 2015 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:32 pm.

ROLL CALL – Present: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Spotlight on Fairfield Senior High School – Billy Smith
Randy Johnson & Naddi, the district security dog, visited the Board.
2. Student Recognition – John Jones
Billy Smith presented an award to student John Jones.
3. Community Behavioral Health, Inc. – Jason Groves
4. Fairfield Wellness update – Diana Ivkovich and Larissa Smith
5. Testing update – Lani Wildow

15-17 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/RESCIND – Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations
 - a. W. Aaron Cox, Senior High, Math
(effective July 1, 2015; for retirement purposes)
 - b. Julie Crutcher, Middle, 7th grade Language Arts
(effective June 1, 2015; for retirement purposes)
 - c. Tim Viox, Freshman, Physical Education
(effective June 1, 2015; for retirement purposes)

2. Leaves of Absence
 - a. Meghan Berlo, Intermediate, 5th grade Math/Science
(effective February 25, 2015 through March 27, 2015; for childrearing purposes)
 - b. Melissa Blower, Senior High, Intervention Specialist
(effective March 24, 2015 through April 16, 2015; for childrearing purposes)
 - c. W. Terrell Davis, Middle, Physical Education
(effective for .5 on January 26, 2015; for personal reasons)

3. Employment

- a. Michael Berkemeier, Freshman, Assistant Principal
(recommended for up to ten (10) additional days at his per diem rate for service as substitute principal at the Fairfield Freshman School during the 2014-2015 school year)
- b. Extracurriculars 2014-15

Senior

Jay Bauer, Volleyball, Boys, Varsity Head
Kelsey Berryman, Softball, Reserve Assistant
John Buelt, Track, Assistant
Brad Bullock, Track, Assistant
O. Randy Johnson, Baseball, Assistant
Dana Kraft, Volleyball, Boys, Assistant
R. Mike Morgan, Tennis, Boys
Matt Reisner, Track, Assistant
Aaron Revel, Baseball, Reserve Assistant
Alexa Thompson, Softball Assistant
Jason Tobkin, Volleyball, Boys, Assistant
Matt Tyla, Track, Assistant

Freshman

Jennifer Hartley, Track, 50%
Mark Jarvis, Volleyball, Boys
Jason Krause, Track, 25%
Krista Martinson, Track, 25%
Gretchen Price, Softball
Justin Rice, Baseball, Assistant
Jill Wildermuth, Softball, Freshman Assistant
Anthony Witt, Baseball, 60%

Middle

Dawn Eck, Student Council, 50% (additional to bring her to 100%)
Kevin Flaig, Track, Head Coach, 7th/8th
Andrew Sersion, Jazz Band, Assistant

West

Leslie Touassi, Special Elementary Choral Group (additional due to increase of student participants)

- c. ESL Tutors or Title I Tutors 2014-15

Victoria McKendry, Title I Tutor

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

- d. Home Instructors

Heather Packo

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

- e. Substitute Teachers

Christine Neidert
Greg Whited
Stephen Willis

(All recommendations are for the 2014-15 school year at a rate of \$82 per day.)

- f. Volunteers

Morgan Coburn, Freshman, Softball
Joseph Cundy, Freshman, Baseball
Andrew Guenther, Senior High, Baseball
C.J. Ivkovich, Senior High, Softball
Chris Rossi, Senior High, Baseball
Greg Wilson, Senior High, Baseball

(The above-noted persons are recommended for approval as volunteer coaches for the 2014-15 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Rescind 2014-15

- a. Andrew Sersion, Middle, Select Band, Assistant

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

15-18 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/PROMOTION – Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Katherine Arnold, Intermediate, Educational Assistant
(effective the end of the day February 16, 2015; to accept another position within the District)
- b. Clara Ashcraft, Freshman, Food Service Assistant
(effective the end of the day May 31, 2015; for retirement purposes)
- c. Melissa Jackson, Middle, Educational Assistant
(effective the end of the day March 19, 2015; for personal reasons)
- d. Charles Lawhorn, Transportation, Bus Driver
(effective the end of the day March 31, 2015; for retirement purposes)
- e. Mary Seymour, Sr. High, Cook
(effective the end of the day May 31, 2015; for retirement purposes)
- f. Marvin Staggs, Middle, Custodian
(effective the end of the day May 31, 2015; for retirement purposes)
- g. Pamela Wilkens, Middle, Food Service Assistant
(effective the end of the day March 17, 2015; for retirement purposes April 1, 2015)

2. Leaves of Absence

- a. Joseph Hamm, Transportation, Bus Driver
(effective February 9, 2015 through February 16, 2015; extension of unpaid personal)

- b. Angela Martina, East, Educational Assistant
(effective January 16, 2015 through March 9, 2015; unpaid personal medical)
 - c. Tonya Rooks, Sr. High, Educational Assistant
(effective February 26, 2015 through March 22, 2015; unpaid personal medical)
 - d. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective January 31, 2015 through April 30, 2015; extension unpaid personal medical)
 - e. Antoinette Solomon, North, Educational Assistant
(effective February 25, 2015 through March 11, 2015; unpaid personal medical)
3. Employment
- a. Katherine Arnold, Intermediate, Secretary III
(effective February 17, 2015; for a replacement position)
 - b. Christina Toulouse, West, Educational Assistant
(effective February 26, 2015; for a replacement position)
4. Promotion
- a. Lori Payne, Middle, Clerk IV promoted to Sr. High, Secretary III
(effective March 16, 2015; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Overview of SKANSKA and Quandel contracts – Paul Motylinski, OFCC

The Skanska-Megan agreement is for preconstruction compensation only. Quandel will act as the owner's agent and help with budgeting for the construction project.

2. School Construction Update – Paul Otten

Mr. Otten gave an update to the Board regarding the designs for the Freshman School, Central Elementary and the new elementary school.

3. School bus purchases – Tom Weiser

Our district has the opportunity to participate in a cooperative to obtain the lowest price possible.

4. HVAC options for new buildings – Tom Weiser

Mr. Weiser presented an overview of the options available for HVAC units to be used in the new buildings. He recommends the variable refrigerant flow system as the best choice for the new units.

5. Calamity day make-up – Roger Martin/Paul Otten

Fairfield City School District moved from days to hours this school year for make-up days.

A communication will go out to parents this week.

Our PM kindergarten and grades 1-12 will not have any make-up days based on calamity days used up to this point.

Early Childhood Preschool will have make-up days on Fridays as that is not a normal attendance day.

Our AM Pre-school will need to make up three days on Fridays.

Our AM kindergarten will need to make up one day.

6. Other items for discussion - None

15-19 APPROVAL OF 2015-2016 FAIRFIELD FRESHMAN/HIGH SCHOOL PROGRAM OF STUDIES/APPROVAL OF BOARD POLICIES & REGULATIONS: AFC-1 EVALUATION OF PROFESSIONAL STAFF (TEACHERS), AFC-2 EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL AND SUPPORT), AFC-2 -R EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL AND SUPPORT), CHCA APPROVAL OF HANDBOOKS & DIRECTIVES, GCN-1 EVALUATION OF PROFESSIONAL STAFF (TEACHERS), GCN-2 EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL & SUPPORT), GCN-2-R EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL & SUPPORT)/APPROVAL OF AGREEMENT TO RETAIN QUANDEL TO ACT AS THE OWNER'S AGENT TO THE BUILDING PROJECT IN CONJUNCTION WITH THE OHIO FACILITIES CONSTRUCTION COMMISSION (OFCC)/APPROVAL

OF THE AGREEMENT WITH SKANSKA-MEGAN TO ACT AS THE CONSTRUCTION MANAGER AT RISK TO THE BUILDING PROJECT IN CONJUNCTION WITH THE OHIO FACILITIES CONSTRUCTION COMMISSION (OFCC)/APPROVAL TO ALLOW THE SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL TO ADVERTISE AND RECEIVE BIDS ON THE BOARD'S BEHALF AS PER THE SPECIFICATIONS SUBMITTED FOR THE COOPERATIVE PURCHASE OF FIVE SCHOOL BUSES/ CORRECTION APPROVAL FOR THE TREASURER TO ADVERTISE FOR BIDS FOR TWO SPECIAL NEEDS BUSES AND THREE SCHOOL BUSES

MOTION – Moved by Mr. Hare to approve the following:

D. Other Items for Board Action

1. Recommend approval of the 2015-2016 Fairfield Freshman/High School Program of Studies.
2. Recommend approval of the following revised Board policies and regulations:
 - AFC-1 Evaluation of Professional Staff (Teachers)
 - AFC-2 Evaluation of Professional Staff (Administrators Both Professional and Support)
 - AFC-2-R Evaluation of Professional Staff (Administrators Both Professional and Support)
 - CHCA Approval of Handbooks and Directives
 - GCN-1 Evaluation of Professional Staff (Teachers)
 - GCN-2 Evaluation of Professional Staff (Administrators Both Professional and Support)
 - GCN-2-R Evaluation of Professional Staff (Administrators Both Professional and Support)
3. Recommend approval of the agreement to retain Quandel to act as the owners' agent to the building project in conjunction with the Ohio Facilities Construction Commission (OFCC).
4. Recommend approval of the agreement to retain SKANSKA-MEGAN to act as the construction manager at risk to the building project in conjunction with the Ohio Facilities Construction Commission (OFCC).
5. Whereas the Fairfield City School District Board of Education wishes to advertise and receive bids for the purchase of five (5) school buses.

Therefore, be it resolved the Fairfield City School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of five (5) school buses.

E. Correction

1. Recommend approval for the Treasurer to advertise for bids for two (2) special needs buses and three (3) school buses.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

15-20 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2015/
APPROVAL OF THE 2014-2015 AMENDED APPROPRIATIONS RESOLUTION/DISPOSALS/
DONATIONS/APPROVAL OF RESOLUTION ACCEPTING AMOUNTS & RATES AS
DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY
TAX LEVIES & CERTIFYING THEM TO THE COUNTY AUDITOR/APPROVAL TO
CHANGE BOARD MEETING DATES/APPROVAL OF A FUND-TO-FUND TRANSFER/
APPROVAL TO PAY AN INVOICE AGAINST A PURCHASE ORDER

MOTION – Moved by Mr. Hare to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:

January 22, 2015 – Regular Meeting

February 5, 2015 – Work Session

- B. Recommend approval of the financial reports for the month of January 2015.
- C. Recommend approval of the 2014-2015 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
20331	Projector	Central Elementary
19571	Projector	East Elementary
20357	Projector	East Elementary
18010	Printer	High School
17716	Computer	One Way Farm
17717	Computer	One Way Farm
17718	Computer	One Way Farm
17718	Computer	One Way Farm
17719	Computer	One Way Farm
17720	Computer	One Way Farm

17722	Computer	One Way Farm
23089	Computer	One Way Farm
23090	Computer	One Way Farm
23091	Computer	One Way Farm
23091	Computer	One Way Farm
20325	Projector	South Elementary
20317	Projector	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$660 from Fairfield Township Youth Basketball League to Fairfield Freshman School to be used to replace the basketball scoreboard controller.
2. A donation of \$75 from Richard Detjen to the Fairfield High School Theatre Arts Program.
3. A donation of \$1400 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used for snacks during testing.
4. A donation of \$25 from Joanne & Daniel Lang to the Fairfield High School theatre department in memory of Kathleen Sullivan.

Total donations for 2015: \$10,085.00

F. Recommend approval of the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

County Auditor's Estimate of Tax Rate To Be Levied:

Bond Retirement Fund	5.00 mills
General Fund	53.51 mills
Permanent Improvement Fund	<u>.50 mills</u>
Total	59.01 mills

G. Recommend approval to change the following board meeting dates:

- Thursday, April 2, 2015, Work Session – cancelled
- Thursday, June 18, 2015, Regular Meeting – changed to Monday, June 29, 2015 at Fairfield High School
- Thursday, July 2, 2015, Work Session – cancelled
- Thursday, July 16, 2015, Regular Meeting – changed to Monday, July 13, 2015 at Fairfield High School

H. Recommend approval of the following fund-to-fund transfer:

\$289,859.54
From: 001-0000 General Fund
To: 001-9194 Bus Purchase Fund
Purpose: Lease payment for FY2015

- I. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):
 1. Purchase order #40240 – Frank Locker Inc. - \$3,500.00
(this invoice is the balance due from the Educational Visioning session for school construction)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

ANNOUNCEMENTS

March 19, 2015 - Board Meeting, 6:30 PM, Fairfield Freshman School Auditorium

BOARD MEMBER COMMENTS

Mr. Berding

He congratulated John Jones for his efforts.

He attended the talent show at South Elementary and he thought it was great.

He invited everyone to the Mother/Son dance on April 11th from 7:00-9:00 pm at the high school arena.

Mrs. Shorter

She thanked Mr. Motylinski for his presentation.

She also thanked Mrs. Wildow for all of the testing information that she has provided.

Mr. Heisler

The Planning Commission has made a recommendation to City Council for Senior Living Apartments.

He thanked all of the staff involved in snow removal and the the bus drivers for making it through the snow. He appreciates all that they do.

Mr. Hare

He read the following statement:

1. Friday, I had the pleasure of hearing five students participate in the Rotary Speech Competition. Congratulations to Matt Mesisklis, Michelle Spille, Amber Heard, Paige Landers and Victoria Detcher. Topics were selected by the students but had to include the Rotary Four Way Test:
 1. Is it the truth?
 2. Is it fair to all concerned?
 3. Will it build better goodwill and better friendships?
 4. Will it be beneficial to all concerned?The topics the students chose included leadership and teaching Tae Kwon Do to a special needs child. One student signed part of her speech to emphasize the importance of inclusion of people with disabilities. A topic I thought was very timely was the State testing program. The winner of the club speech contest will continue to compete statewide.

BOARD MEMBER COMMENTS (continued)

2. I invite everyone to attend the *Straight No Chaser* Concert on March 20. Tickets can be purchased from the Tempo Club.
3. For fellow Board members, I remind them The OSBA State Legislative Conference is being held March 25 from 9:15 am to 1pm. Cost is \$130. The agenda includes lobbyist briefing on key issues, perspectives from the House, perspectives from the Senate and lunch with your legislators.

15-21 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 9:04 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 11:24 pm.

15-22 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 11:25 pm by the President, Mr. Kearns.

President

Attest: _____

Treasurer